



Application Tips

- General Application Completion Tips
 - Engage support of colleagues and family
 - Set aside plenty of time to complete application. Don't do night before due date.
 - Understand the technical aspects of completing the application
 - Read through the entire application first
 - Complete each section fully
 - Leverage your strengths
 - Ensure the product is the best representation of you to a selection team
 - It's best to use fillable word document to complete. Handwritten applications are very hard to read.
 - Complete application yourself (don't have your assistant do it!)

- Application Components
 - Demographic Information
 - Tuition, Funding, Prior Program Engagement, and Application Fee
 - Tuition is \$3000, due July 13, 2018
 - Partial scholarships available, email lzaken@leadershipgwinnett.com to request application
 - Be sure to include all leadership programs you've participated in (Community, job specific, etc.)
 - \$25 application fee, \$0 for previous applicants and Glance Network members
 - Application fee can be paid by credit card, email lzaken@leadershipgwinnett.com or mail check to Leadership Gwinnett, Attn. Lisa Zaken, 6500 Sugarloaf Parkway, Duluth, GA 30097
 - Commitment to 100% attendance and full engagement in the experience
 - Be sure to include your signature and your director (if applicable) signature on the attendance page
 - Community & Civic Involvement
 - Go beyond what you are already doing for your job.
 - Talk about specific activities you did for organizations listed, i.e. initiative that you helped get off the ground
 - Education & Other Achievements
 - Degrees
 - Industry certification
 - Advanced credits
 - Leadership development programs
 - Any continuing education programs
 - Employment Experience
 - Take time to brag on yourself and share your employment accomplishments
 - Commitment
 - Don't feel like you are restricted to three lines
 - Give the reviewer a true picture of yourself
 - Community Awareness
 - "Essay" part of application. Really think this question through.
 - Write one paragraph for each issue identified

Remember, a group of confidential reviewers read each application thoroughly. Every question is scored, and a composite score is entered for the selection process. What you submit on your application is the only thing the reviewers can go by, so paint the whole picture of you! A framework for selecting a class of 40 is the same each year. There are position slots to fill for general business, education, nonprofit, local government and professional (physicians, CPAs, Attorneys) categories. The committee not only reviews occupation balance, but also takes into consideration the number of male/female participants, as well as a group that reflects the demographics of our community.