

## Leadership Gwinnett Program: COVID-19 Preparedness Plan

*\*Plan subject to changes & will be communicated accordingly\**

Leadership Gwinnett (LG) is *committed* to providing a safe & healthy environment for all participants as we embark on our annual signature program.

To ensure this, we have developed this COVID-19 Preparedness Plan following guidance from the Gwinnett, Newton and Rockdale Health Departments (<http://www.gnrhealth.com>), the Center for Disease Control (<https://www.cdc.gov/coronavirus/2019-ncov/index.html>) and the Governor's Office (<https://gov.georgia.gov/>).

The goal of this plan is to mitigate the potential for transmission of COVID-19 for participants in this program. This requires the full cooperation of participants, volunteers, presenters & staff. Only through a cooperative effort can we maintain the safety and health of those involved. Participants, volunteers, presenters & staff are responsible for implementing and complying with all aspects of this plan.

### In Person Expectations

- Participants will be screened for COVID-19 symptoms upon arrival for in person sessions <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
  - Individuals who are experiencing symptoms should not attend in person
  - Individuals who report symptoms at screening will be asked to leave
- Participants, volunteers, presenters & staff attending in person LG programming, even for a brief duration, are asked to wear a mask or face covering to protect each other from potential exposure to COVID-19.
  - Face coverings should be worn as feasible and are most essential in times when physical distancing is difficult.
  - Masks / face coverings will be provided by LG or participants can provide their own.
  - Even with a mask, participants who are sick or feeling symptoms should stay home.
- Participants, volunteers, presenters & staff will follow facility guidelines as provided by locations we visit in person – these will be communicated in advance of the in-person sessions.
- Participants, volunteers, presenters & staff will use available hand sanitizer or soap and water to clean hands routinely throughout in person sessions as provided by program host sites or Leadership Gwinnett.
  - Hand sanitizer will be provided for all participants at check in & easily accessible.
- Participants, volunteers, presenters & staff are asked to maintain six feet of distance between one another when possible.
  - Occupancy requirements are managed appropriately to allow for adequate social distancing in host site spaces and on the retreat. Spaces will be reconfigured to support social distancing.

### Program Dates throughout 2020-2021

- Program dates listed in your acceptance email will remain on the calendar will likely be a combination of in person and virtual elements dependent on current local COVID-19 data.
- All program dates will be communicated to attendees on the delivery type as soon as possible – we are assessing each activity for your year with a careful eye.