



Application Tips

- General Application Completion Tips
 - Engage support of colleagues and family
 - Set aside plenty of time – multiple “sittings”
 - Understand the technical aspects of completing the application
 - Read through the entire application first
 - Complete each section fully
 - Leverage your strengths
 - Ensure the product is the best representation of you to a selection team
- Application Components
 - Demographic Information
 - Tuition, Funding, Prior Program Engagement, and Application Fee
 - Tuition is \$3,750, due July 12, 2023
 - Partial scholarships available. [Click here](#) for the scholarship application.
 - Be sure to include all leadership programs you’ve participated in (community, job specific, etc.)
 - \$25 application fee. [Click here](#) to pay online.
 - Commitment to 100% attendance and full engagement in the experience
 - Be sure to include your signature on the attendance portion of the application.
 - You will need to obtain your supervisor’s signature of approval for the program dates either on the main application or via an online form (whichever you prefer). [Click here](#) to access the online form.
 - Community & Civic Involvement
 - Go beyond what you are already doing for your job
 - Ex: an initiative that you helped get off the ground
 - Education & Other Achievements
 - Degrees
 - Industry certification
 - Advanced credits
 - Leadership development programs
 - Employment Experience
 - Take time to brag on yourself and share your employment accomplishments
 - Commitment
 - Don’t feel like you are restricted to three lines
 - Give the reviewer a lot of meat to go on
 - Community Awareness
 - “Essay” part of application
 - Write one paragraph for each issue identified